

Classified Senate Meeting
Meeting Minutes, 05/28/24

2024 Senate Board Members:

- Danielle Alexander, President
- Katherine LeBe, Vice President
- Teuila Gray, Treasurer
- Yessenia Anguiano, Secretary
- Sheree Marcos, Social Distance Edt

- x We do want training on DEI, the way it was offered needs to be collaborative
- x Issues with current staff development processes which links to many issues regarding training (affects our contract, interrelationships in administration, budget, etc.)
- x Danielle to email Charo & Michelle; add Patricia to June meeting

3.2. Cloud Migration Update

- x Scheduled after May 30 (June 5, 6, 7)
- x Planned downtime for online services, please do not panic
- x Testing has started and will resume online services after June 10th

3.3. Governance Handbook Spring Edits

- x Committees give time to review edits in spring
- x SEM committee has completed their work
- x New EO committee will need 2 classified members representatives

3.4. Student Advisory Council

- x Piloted in the fall, Phi Theta Kappa to start
- x Advisory group comprised of students that meet once monthly with Dr. Powell
- x Dr. Powell excited to meet and gather information from students

3.5. Communication Office Email

- x Communications Office emails have been overlooked by many
- x Emails are being sent on behalf of cabinet and Dr. Powell
- x Please take a moment to read as it concerns campus business and important knowledge
- x Open rate low for Employee Newsletter sent on 1st Wednesday of the month
 - o Add communications@napavalley.edu to your contacts list to avoid spam
 - o Asked if Classified Newsletter can link to Employee Newsletter
 - f Can create a "classified corner" with bullet point list of stories, achievements, etc. (no items for sale)
 - o Send news or a few short sentences to Denise Kaduri to be included in the Employee Newsletter

4. District Committees

- x Planning—Last meeting was May 17 Approved EO planning priorities now processing for strategic initiatives Will continue to work in fall

4.2. Budget—Last meeting was contentious. Tentative budget raise for employees will cost district around 2.2% while anticipated taxes increase to 4.4%. Faculty tied salary raises to tax

increases. Need a 2nd representative so voting will not be as close a call (currently 4 voting admin, 3 faculty, 1 classified rep.) Important to voice concerns in tentative budget before it becomes permanent.

4.3. Facilities

x Lauren to send attachments. Project updates include but are not limited to energy efficiency, solar, Wine Ed. breaking ground, 5 year capital outlay plan. Can take a look at proposal for feedback.

4.4. DEI– no updates

4.5. Technology– no updates

4.6. Staff Development– process needs repair. Discussed Flex Day plans, hoping to close offices 90 minutes for everyone to attend the all school convocation. Workshop participation as time allows.

4.7. Extended Cabinet/Council of Presidents AP for alcohol on campus, discussed housing. Other items voted on, going well with APs

¾ Other Discussions

f Curriculum:

x Many thanks to Jess who is our second representative!

f Student Success Standards

o No updates

5. FUTURE MEETINGS

x Executive Board Meeting: 6/04/24

x General Meeting: 6/25/24

Adjourned 12:58pm