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Each year, Napa Valley College (NVC) compiles a report summarizing the progress made toward achieving the goals and objectives of the Institutional Strategic Plan. The resulting document serves as an Annual Progress Report. This document summarizes activities and progress made in 2019-2020 relative to the goals and objectives of the 2018-2021 Institutional Strategic Plan.

The 2018-2021 Institutional Strategic Plan (approved in 2017-2018) includes five broad goals:

- Work with local educational partners to promote opportunities at NVC and equip incoming students with the skills and resources needed for college success;
- Engage NVC students and assist in their progress toward educational and job training goals;
- Increase NVC student achievement and completion of educational and job training goals;
- Ensure the fiscal stability of NVC as it transitions to a community supported district; and
- Enhance collaboration between NVC and community and civic partners.

This report is structured around the initiatives, measurable objectives, and deliverables associated with the five institutional goals. To provide context for the 2019-2020 Progress Report, the 2018-2021 Institutional Strategic Planning Goals – along with the initiatives, measures, and deliverables associated with each goal – are outlined on pages 5-7.

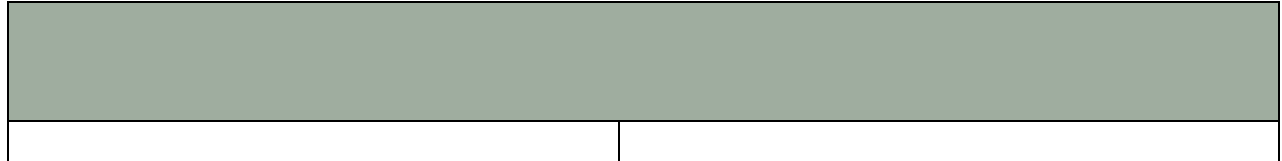
This Annual Progress Report focuses on new activities that were implemented to promote the five institutional goals in 2019-2020. To demonstrate the direct linkage between the defined initiatives and the accomplishments from 2019-2020, the information is presented in the form of a table – including descriptions of accomplishments associated with each individual initiative. Throughout this report, accomplishments are listed in tables containing purple headers, listing the relevant institutional goal at the top of the table and associated initiatives in the first column of each row of the table. Accomplishment from 2019-2020 are reported beginning on page 8 (for Institutional Goal 1).

The measures associated with each goal are presented in tables containing green headers (beginning on page 10 for Institutional Goal 1). For each measure, the 2017-2018 baseline performance and the 2019-2020 performance level are reported in the tables. A summary of the change in performance between the two years (e.g., +12%, -5%) is reported in the final column. A green – yellow – purple coding system is applied to the institution-level measures, to summarize the magnitude and direction of changes associated with each measure. Green indicates an improvement (over the 2017-2018 baseline) exceeding 1%, and purple indicates a decline (from the 2017-2018 baseline) exceeding 1%. The green and purple ratings incorporate two gradations to distinguish increases/decreases falling within 1%-5% of the 2017-2018

baseline from those exceeding 5%. Changes within 5% of the baseline are lightly shaded, and those exceeding 5% have darker shading. Yellow indicates a change within 1% ($\pm 1\%$) of the 2017-2018 baseline. The tables also include some examples of new developments for NVC that are reflected in the measures – for example, new partnerships with local high schools, co-curricular offerings that were expanded in 2019-2020.

Deliverables from 2019-2020 are summarized in tables containing yellow headers (beginning on page 11 for Institutional Goal 1).

Initiatives, Measures, and Deliverables Associated with
5 Institutional Strategic Plan Goals



- Increase partnerships with local schools to improve preparation and facilitate transition of students from area high schools to NVC
- Coordinate with educational and community partners to expand services to support NVC students
- Create new opportunities for local students to engage with NVC
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<ul style="list-style-type: none"> ○ Expand co-curricular event offerings ○ Improve facilities and instructional equipment to enhance opportunities for student engagement inside and outside of the classroom 	<ul style="list-style-type: none"> ○ Implement changes to math and English sequences by fall 2019 to address AB 705 requirements ○ Year 2 Guided Pathways Plan (Fall 2019 – Summer 2020) ○ Year 3 Guided Pathways Plan (Fall 2020 – Summer 2021) ○ List of facilities and equipment improvements implemented 2018-2021
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<ul style="list-style-type: none"> ○ Develop new instructional programs to meet needs of students and local community and increase opportunities for completion ○ Explore and implement strategies to facilitate student completion ○ Expand resources to increase accessibility to employment and internships aligned with Guided Pathways and Strong Workforce 	<ul style="list-style-type: none"> ○ Increase number of degree and certificate program offerings (2017-2018 baseline: 89) ○ Vision for Success Goal 1: Completion <ul style="list-style-type: none"> ○ Increase the number of students attaining the Vision Goal Completion definition (2016-2017 baseline: 683) ○ Increase the number of students earning an associate degree (2016-2017 baseline: 629) ○ Increase the number of students earning CCCC-approved certificates (2016-2017 baseline: 334) ○ Vision for Success Goal 2: Transfer <ul style="list-style-type: none"> ○ Increase the number of students earning associate degrees for transfer (2016-2017 baseline: 187) ○
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exercise in providing resources to middle school students

- Created 9 sections of NVC courses to be offered as two-week Summer Boot Camps
- Offered new COUN 97 (Managing the College Experience) course during summer session for incoming Disabled Programs and Services students
- Arranged tours of NVC Health Occupations programs for Napa Valley Adult Education and community agency Voices on the Move
- Aligned Napa Valley Adult Education's Certified Nursing Assistant program with NVC's "Introduction to Health Careers," including three Health Occupations courses (HEOC 100, 101, and 172, covering Anatomy and Physiology, Pharmacology, and Nutrition)
- Established non-credit course offerings through Napa Valley Adult Education, consolidating curriculum via AB 106
- Began planning to engage community partners and utilize Napa Valley Adult Education to align with NVC Child & Family Studies Programs

interconnectedness between classroom instruction and Writing Success Center supports

- Expanded Cal Fresh outreach (for Cal Fresh Events) and Basic Needs Food Program with additional community support
- Developed two online LGBT awareness courses for law enforcement to meet new legislative requirements
- Applied for grants, including two five-year Federal TRIO Grants to support low-income and/or first-generation students
- Applied for Title V Hispanic-Serving Institutions Grant to offer and expand first-year experiences for students
- Established a tenure-track counselor position to address MESA/STEM Center counseling needs
- Created and distributed a “Red Folder,” as a resource for faculty and staff, outlining

Academic and Student Support Offerings Aligned with New Initiatives	16	25	

Proportion of First-Time Degree-
/Transfer-Seeking Students Who
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<p>Develop new instructional programs to meet needs of students and local community and increase opportunities for completion</p>	<ul style="list-style-type: none"> o Implemented Associate’s Degree Program in LGBT Education, the third of its kind in California o Developed two 9-unit certificates supporting the workforce in LGBT Education, the first of their kind in California
<p>Explore and implement strategies to facilitate student completion</p>	<ul style="list-style-type: none"> o Approved University Transition Degree, spring 2020, allowing students to receive degrees in majors not offered by NVC o Purchased Forbes Hospitality Training License and approved two courses through curriculum process o Launched “Transfer Tuesday,” an in-reach program providing information on transfer at different locations on campus throughout the academic year o Implemented “Transfer Express,” offering NVC students the opportunity to take guided tours of local four-year campuses o Piloted Student Planning
<p>Expand resources to increase accessibility to employment and internships aligned with Guided Pathways and Strong Workforce</p>	<ul style="list-style-type: none"> o Established new partnerships with Vallejo Chamber, American Canyon Chamber, Napa County Chamber (St. Helena), Sonoma County Chamber (Geop)-Qnt3 Commerce/internship Fair o



Develop and implement a Three-Year Enrollment & Scheduling Management Plan	--
Develop and implement an ongoing marketing plan to increase awareness of NVC offerings and attract more students to specific instructional programs	<ul style="list-style-type: none"> o Developed series of flyers to communicate offerings, including hiring and career events, resume workshops, and transfer-related activities
Other Accomplishments Associated with Transition	<ul style="list-style-type: none"> o Increased allocations to support funding priorities across the institution via 2019-2020 Final Budget, including: <ul style="list-style-type: none"> o \$1M allocated to Academic Affairs o \$500K allocated to Student Affairs o \$1M allocated to Administrative Services (\$900K designated to scheduled maintenance) o \$213K allocated to President's Area o Continued refinement of practices for annual planning and budget process (e.g., launching process in the fall, providing more time for planning and resource allocation activities) o Extended Planning and Budget Committee (merged committed) structure beyond the two-year pilot

Time to Completion (in Years)	5.7	4.7	-18%
Institution-Level Fill Rate	78.7%	80.2%	+1.5%

Enrollment & Scheduling Management Plan	--
Marketing Plan	--

