

# WORKNC-620L: LEADERSHIP ESSENTIALS: WHAT EMERGING LEADERS NEED TO KNOW

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Leadership Certificate

Course

- WORKNC-620K: Challenges of Leadership: Difficult People/Tough Conversations
- WORKNC-620L: Leadership Essentials: What Emerging Leaders Need to Know

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Fall 2023

**CCApod**

# C A O

C - Clearly Occupational

aod

Industry request

## SECTION B - Course Description

### Cor rpo

This course is designed to acquaint students with the essential characteristics of new and emerging leaders. The roles, functions, and responsibilities of a leader will be examined, as well as professionalism, coaching and mentoring.

## SECTION C - Conditions on Enrollment

### itp r p

Yes

paa l

Unlimited - Noncredit OR Work Experience Education

ra po

Pass/No Pass Only

Ab A

Yes

Requisites

## SECTION D - Course Standards

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No

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9

Distance Education Approval

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Yes

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od

Hybrid

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E e t

Permanent

## SECTION E - Course Content

### t a om e e c e

1. Compare and contrast the roles, functions, and responsibilities of a leader.

### Cor v e e e

1. Examine the stages of change in order to identify the tools necessary to lead people through the resistance stage of change.

### Cor O

1. Essentials of Leadership
  - a. Definition of a leader
  - b. Sacrifices and rewards
  - c. Roles, functions, and responsibilities



## Assignments

**C t A G a r**  
Y -s

**ec e**