



Office of Student Life Inter-Club Council Copier Request Form

Name: _____ Contact Email: _____

Club name: _____ Date: _____

Clubs may print up to 50 copies per week. Please give 48-hour notice minimum if you need the Office of Student Life staff to process the prints.

Number of copies: _____ Needed by: _____

Single sided Double sided Self-printed Staff printed

Office Use Only

Request received: _____ Request printed: _____

Updated: 10/11/11

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